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See page 2 for instructions.

Test Day # refers to the number of the test day held by the club during the year (starting in September).

Total For Sheet

\$

INSTRUCTIONS FOR USING TEST SUMMARY FOR COACH-ASSESSED TESTS - CONCEPT TESTING

MAIL the Original copy within 3 weeks of the tests, complete with test fees to: Skate Canada, 261-1200 St. Laurent Boulevard (Box 15), Ottawa, Ontario K1K 3R8

MAIL a duplicate copy directly to your Section Judges Chair.

RETAIN a copy for your club records.

Test Day #:

Assign a number to each test day hosted by the club during the membership year, starting with 1 for the first test day held after September 1st, 2 for the second and so on.

Sheet #:

Assign sequential numbers for each test sheet used by any given Test Session.

Example: Test Day #:3 Sheet #:9

For the third test session held during the membership year and the 9th test sheet used for that session.

Ensure that each skater's Skate Canada Registration number, Home Club number, and Name is recorded exactly as it appears on the skater's Skate Canada Membership Card.

In the "Authority for Test" box, please list the name of the person responsible for submitting test (ie., coach's name, parent's name, etc.) Please check off (v) the appropriate result for each test.

When corresponding with the National Office, please quote the name and number of the club holding the test day, date of the test, test day # and sheet #.

Attach a completed Test Fee Summary Report (13-470-0089B) with each batch of Summary Sheets submitted to the Skate Canada National Office.

Use the following standard abbreviations when recording Tests taken.

CODE	DANCE TESTS				
PPF	Description	CODE			
PF	Preliminary Dance Test				
JBF	Pre-Preliminary Dance	PPD			
	Dutch Waltz	DUT			
	Canasta Tango	CAN			
PPFS	Baby Blues	BAB			
PRE1	Preliminary Dance Elements	PDE			
PRP2	•				
JBE1	Junior Bronze Dance Test				
JBP2	Swing Dance	SWI			
	Fiesta Tango	FIE			
	Willow Waltz	WIL			
	Junior Bronze Dance Elements	JBDE			
	PPF PF JBF PPFS PRE1 PRP2 JBE1	PPF Preliminary Dance Test JBF Pre-Preliminary Dance Dutch Waltz Canasta Tango PPFS Baby Blues PRE1 Preliminary Dance Elements PRP2 JBE1 Junior Bronze Dance Test JBP2 Swing Dance Fiesta Tango Willow Waltz			